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MEMORANDUM FOR: General Counsel
 Director of Communications
 Comptroller
 Director of Logistics
 Director of Personnel
 Director of Security
 Director of Training
 Chief, Audit Staff
 Chief, Commercial Staff
 Chief, Management Staff
 Chief, Medical Staff
 Special Support Assistant
 Chief, Project Administrative Planning Staff

Document No. 19
 No Change in Class.
 Declassified
 Class. Changed to: TS
 Next Review Date: 7/77
 Auth.: HR-20-3
 Date: 7/77 By: DHS

SUBJECT : Special Clandestine Services Orientation Course

REFERENCE : Memorandum from Deputy Director (Support) to General Counsel, Director of Communications, Comptroller, Director of Logistics, Director of Personnel, Director of Security, Chief, Audit Staff, Chief, Commercial Staff, Chief, Management Staff, Chief, Medical Staff, Chief, Project Administrative Planning Staff, dated 15 March 1955, Subject: "Clandestine Services Type Training for Senior Officials of the Deputy Director (Support) Organization."

1. You will recall the content of the referenced memorandum above, wherein preliminary plans were made for the enrollment of certain senior officials of the Deputy Director (Support) Organization in successive offerings of the Clandestine Services Review Course. Subsequent to the dissemination of this memorandum, it was cancelled by announcement in the weekly Deputy Director (Support) Staff Meeting when the Director of Training came forward with a tentative outline of a special course which he and his Staff contracted to offer which would more approximately meet the needs of DD/S senior personnel than the Clandestine Services Review, designed primarily for the overseas returns.

2. However, the thinking of the various Office Heads and Staff Chiefs in DD/S on the matter of Clandestine Services type training did progress to the point where most of them furnished this Office with listings of their senior officials, down to the level of division chief or its equivalent in Staffs. It was from these lists and other direct inquiry that the size of the potential group to be so trained

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7. Individuals representing various interests of the Deputy Director (Support) Organization assigned to the Office of the Special Support Assistant will normally have their enrollment in the SCSOC arranged for by their parent office and under such priorities as may be there established. The quota established for the Office of the Special Support Assistant is expected to be utilized only by the Special Support Assistant himself or a designee who is other than a representative of a Deputy Director (Support) component.

8. For your assistance in making future plans for enrollment of senior officials in subsequent offerings of the SCSOC, the remaining course dates for the calendar year 1955 are as follows:

SCSOC No. 2	29 Jun - 1 Jul 1955
SCSOC No. 3	29 Aug - 9 Sep 1955
SCSOC No. 4	17 Oct - 28 Oct 1955
SCSOC No. 5	5 Dec - 16 Dec 1955

In each instance, closing date for applications to reach this Office will be 7 calendar days prior to the start of the particular course. Mr. [REDACTED] will work with you or your designated Training Liaison Officer in the scheduling of those personnel whom you wish to have attend each course. I might add again that I wish this concept to include every senior official in the Deputy Director (Support) Organization, not excluding Office Heads and Staff Chiefs.

63
R. GAMES LLOYD
Assistant Deputy Director
(Support)

SA-DD/S:JAC:dlc (3 May 1955)

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